

**NetSuite Platform Solutions Group**  
**UK VAT Rate Change January 2011**

## Overview

The Standard Rate VAT is increasing from 17.5% to 20% with effect from 4th January 2011. For any sales of standard-rated goods or services that take place on or after 4th January 2011, you must charge VAT at 20.0%. The new rate will affect:

- Supplies of goods and services made on or after 4<sup>th</sup> January 2011;
- Imports on or after 4<sup>th</sup> January 2011, and
- Acquisitions of goods from other EU Member States on or after 4<sup>th</sup> January 2011.

For more details on how this change impacts your business please see the [HMRC Guide](#)

This document explains how to automate your configuration changes using the tools made available by NetSuite.

## Tax Code Setup

As of 3<sup>rd</sup> December your account has automatically been updated with the following new tax codes. You should review the tax codes as the first step in the process.

- Go to Setup>Accounting>Tax Codes and review all the UK tax codes, making sure that the newly created 20% ones are there. You can rename the tax codes to something else of your choice as NetSuite reports are based on properties rather than tax code names.
- Inactivate pre 2010 tax codes that you no longer use such as the 15% rate.

Tax Codes		
Name	Description	Rate ▲
SR-GB	Standard Rate	20.0%
RV-GB	Reverse Charge	0.0%
EG-GB	EC Goods Standard rate	0.0%
ESS-GB	EC Services - sales	0.0%
ESP-GB	EC Services - purchases	0.0%

## Checklist

Here is a list of records that you need to review and update for the tax rate change.

	Completed
New Tax Codes	√
Make a note of the VAT100 figures for the current period	
Default tax codes in Setup Taxes	
Default tax code on Customer records	
Update tax code on Items (sales tax code)	
Update Items for purchase tax code using csv	
Update open Sales Orders for items not yet fulfilled etc	
Update open Purchase Orders for items not yet received	
Update open Estimates	
Update Memorised transactions	

## SuiteBundle Information

### *Release Content*

In order to automate the process of updating your NetSuite instance to comply with the VAT rate change we have made available two Bundles.

The first bundle contains tools that will:

- Update the default tax code on your Customer records.
- Update the tax code on your Items (sales tax code only).
- Update the tax code on your shipping items.
- Update all open Sales Orders with status of Pending Approval, Pending Fulfilment, Pending Billing/Partially Fulfilled, Partially Fulfilled.
- Update all open Purchase Orders with status of Pending Approval, Pending Receipt or Pending Billing/Partially Received.
- Update all open Estimates
- Provide the option to change or maintain your current gross price (sales price after tax).
- Set an effective date on when to make the changes for each component.
- Undo any changes following a review.

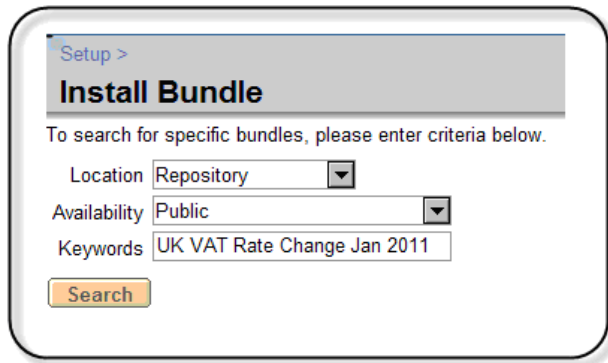
The second bundle has been created for customers that have a requirement to update **Memorised transactions**. It will update the default tax code on each memorised transaction at the point that you edit and save a new record. This will be done on an individual transaction basis only.

### *Release Content*

The Bundles will be available from Wednesday 22nd December 2010. Customers on the UK Small Business Edition should use the Bundle specifically developed for them.

## Installation Steps

1. Go to Setup > Customisation > Install Bundle.
2. Enter the following criteria:
  - Location = Repository,
  - Availability = Public
  - Keywords = NetSuite Platform Solutions
3. Click Search.



Setup >  
**Install Bundle**

To search for specific bundles, please enter criteria below.

Location

Availability

Keywords

4. Look for the UK VAT Rate Change Jan 2011 bundle.
5. Click on the link and
6. Click Install.

Further details will be available in the Documentation that accompanies the SuiteBundle. There will be a separate bundle than updates Memorised transactions.

### What do I need to do to make these changes manually (and not use the bundle)?

Contact Customer Support who will supply a separate set of instructions.

## Help and Support

NetSuite offers support for this bundle. If you have further questions about the VAT rate change, please call NetSuite customer support where our ERP/Accounting Support representatives will be pleased to help.

Telephone Numbers:

Anytime Gold: 0808 234 6513

Anytime Platinum: 0800 051 7305

UK Gold: 0800 032 7271

UK Platinum: 0808 234 6199

Non Support: Please file a case, and we guarantee that a NetSuite support representative will contact you as soon as possible.

Please monitor the [NetSuite User Group](#) for additional or latest information regarding the VAT changes.